

YEARLY STATUS REPORT - 2022-2023

Part A		
Data of the Institution		
1.Name of the Institution	KAMPUR COLLEGE	
Name of the Head of the institution	DR. ASHIM BORA	
Designation	Principal/Secretary	
Does the institution function from its own campus?	Yes	
Phone no./Alternate phone no.	03672291866	
Mobile No:	9365955571	
Registered e-mail	kampur_1968kc@rediffmail.com	
Alternate e-mail	kampurcollege1968@gmail.com	
• Address	Ward No. 1	
• City/Town	Kampur	
• State/UT	Assam	
• Pin Code	782426	
2.Institutional status		
Affiliated / Constitution Colleges	Affiliated	
Type of Institution	Co-education	
• Location	Semi-Urban	
• Financial Status	UGC 2f and 12(B)	

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Gauhati University Dr. Niranjan Thengal 03672291866 03672291866 8133072987 iqackc2005@gmail.com
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8133072987
igackc2005@gmail.com
14ache2003egma11.com
thengal12niranjan@gmail.com
https://www.kampurcollege.ac.in/upload/agar/AOAR%20(2021-2022).pdf
Yes
https://www.kampurcollege.ac.in/upload/acalender/Academic%20Calender%20(2022-2023).pdf
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5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	Nil	2005	21/09/2005	20/09/2010
Cycle 2	В	2.1	2023	21/12/2023	20/12/2028

6.Date of Establishment of IQAC 05/09/2005

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	6
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No
If No, please upload the minutes of the meeting(s) and Action Taken Report	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. An ISBN book entitled 'Polity, Economy and Culture of North-East India: Issues and Challenges' was released by Research and Publication Cell, Kampur College on 9th August 2022. 2. ICPR Sponsored Periodic Lecture Program was organized by the Education Department in Collaboration with IQAC on 7th & 8th February 2023. 3. ICPR Sponsored Indian Philosophers' Day organized by the Department of Education on 25th April, 2023. 4. One day Workshop on Preparing Blue-print of Question Paper Organized by IQAC, Kampur College on 23rd May, 2023. 5. Faculty Development Program (FDP) on the theme "PRESENTATION SKILLS IN A CLASSROOM' organized by IQAC, Conducted by ICT Academy at Kampur College.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. To publish an ISBN Chapter book under the initiative of Research & Publication Cell.	An ISBN book entitled 'Polity, Economy and Culture of North- East India: Issues and Challenges' was released by Research and Publication Cell, Kampur College on 9th August 2022.
2. To organize capacity and quality enhancement programmes for the teachers.	One day Workshop on Preparing Blue-print of Question Paper was Organized by IQAC, Kampur

	College on 23rd May, 2023. and a Faculty Development Program (FDP) on the theme
3. To organize awareness programme for the students to understand the importance of good health and mental hygiene.	ICPR Sponsored Indian Philosophers' Day was organised by the Department of Education on 25th April, 2023
5. To find sponsor for Car Parking and bi-cycle parking shed in the college campus.	A car parking shed has been constructed by the Alumni Association of Kampur College and one bi-cycle stand has been constructed by one renowned alumni.
6. To complete academic, administrative and green audit & ISO certification of the college.	Academic and administrative audit has been done and green audit has been completed.
7. Renewal of Affiliation Certificate from Gauhati University.	The affiliation of the institution under Gauhati university has been renewed.
8. To submit the pending AQAR and IIQA for NAAC Accreditation	All the pending AQAR had been submitted and NAAC peer Team accreditate the college with
9. To open a center to popularize the Indian and Local knowledge System among the students.	CENTRE FOR INDIGENOUS KNOWLEDGE AND CULTURE has been established and the initiatives have been taken to train the students and popularise the traditional concepts and a Museum has been installed for the same.
10. To reconstitute and strenghten the Incubation center of the college and plan constructive activity.	The incubation centre of the college has been reconstituted and some important initiatives such as
13. Whether the AQAR was placed before statutory body?	Yes
• Name of the statutory body	

Name	Date of meeting(s)
Governing Body	04/12/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	19/02/2024

15. Multidisciplinary / interdisciplinary

As an approach to transforming it into a multi-disciplinary and interdisciplinary institution, the committee established for the implementation of the NEP Guidelines 2020 has taken and planned the following: 1. The Governing Body of Kampur College unanimously resolved to open up the science stream in Kampur College and accordingly the Principal/Secretary of Kampur College has sent the proposal to the Department of Higher Education, Govt. of Assam vide letter no. KMPC/Permission/S.S./KC/2022/349 dated: 05-08-2022 and awaiting for further action from the higher authority. 2. 'Philosophy' as the new course has been introduced from the Academic session and 27 number of students got admitted in the First semester. 3. Kampur College has initiated the functioning of CENTRE FOR INDIGENOUS KNOWLEDGE AND CULTURE from this academic year. The basic objective of this center is to advance education and research in Indigenous knowledge systems for its sustainability. In connection to this, some short-term courses and training for the students have been initiated. The students may enroll in their name in parallel to their regular B.A. courses. The courses are: 1. Weaving, Cutting & Knitting 2. Folk Healing Practices and Archive Center. 3. Historical Knowledge System(Archive & Museum) 4. Art and Craft. 5. Folk Music and Dance. .

16.Academic bank of credits (ABC):

The authority of Kampur College has assigned the task of waking the students and managing the activity of the Academic Bank of Credit to a faculty in charge. The in-charge is responsible for registering the students in the said portal and asked to organize workshops for the same. Already, hands-on training has been provided at the departmental level to register the names of the students in the Digilocker and ABC. Near about cent percent of students have registered in the portal.

17.Skill development:

Kampur College running only the Arts stream till now has limited

scope in offering and developing technical skill courses. The basic limitation is faced regarding the faculty of technical courses. Even after that, the college is offering the following skill-oriented add- on courses: 1. Cutting and Tailoring 2. Certificate Course in Computer Typing 3. Certificate course in computer application 4. Diploma in computer application 5. Advanced diploma in computer application 6. Tally Certificate Course 7. Certificate Course in Spoken English 8. Certificate Course in Self Defence. 9. Certificate Course in Geo-Informatics. 10. Certificate Course in Nursery Teachers' Training. The college authority is planning to introduce the following skill-enhancement courses in the next Academic Session: 1. Certificate Course in Personality Development. 2. Certificate Course in Fisheries. 3. Certificate Course in Mushroom Cultivation. 5. Certificate Course in NGO Management.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

India is a proud home of a traditional knowledge system and culture. Although it is being formalized outside of India, we are still unaware of its value and sustainability. Through the appropriate integration of all Indian traditional knowledge and culture into the school and college curricula, we can revitalize the practices and will participate in efforts to revitalize them. Against this background, the Kampur College Authority has the specific objective of reviving the local traditional knowledge system and culture for sustainable living practices in the rising generation. In this context, the Higher Education Authority opened a CENTER FOR INDIGENOUS KNOWLEDGE AND CULTURE and initiated short-term training courses for students in the following areas: 1. Weaving 2. Folk Healing through Yoga and Ayurveda Practices 3. Folk Dance and Music 4. Traditional Art & Craft 5. Sericulture In addition to that, the Committee of Add-on/Value added courses is planning to open the following courses shortly under the 'CENTRE FOR INDIGENOUS KNOWLEDGE AND CULTURE': 1. 2-year (Four Semester) Diploma Course in Art & Craft (Paper & Clay Crafting, Terracotta, Painting, Pottery, Wood Crafting). 2. Certificate/Diploma and Three-year Regular Undergraduate courses on Sattriya Dance and Performing Art. 3. Ayurveda Retreat Certificate Course on Local Traditional Knowledge system.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Outcome-based education (OBE) is an educational approach that involves the restructuring of teaching methods & syllabi, predefining expected outcomes and creating assessment practices in educational institutions to map & meet the expected students'

learning outcomes. As the affiliating college under Gauhati University, we have to follow the mechanism directed by the university to achieve program/course outcomes. Kampur College authority has installed ERP Software to maximize teaching efficiency by reducing the assessment workload of the faculty. Enables them to create effective teaching plans, question banks, assignments, and framing & mapping Course Outcomes along with generating error-free student' performance reports on - Course Outcome attainment, Program Outcome attainment, and Program Education Objectives. It eases the assessment hassles completely by maintaining transparency between all the stakeholders - educators, educands & faculty members. PROGRAMME OUTCOME OF B.A. ARTS: PO 1. After completion of the programmes in Social sciences and humanities, the students will be acquainted with the practical situations of their daily life in society. PO 2. The programme will make the students ready and confident to prepare themselves for Post Graduate Studies and for competitive examinations. PO 5. The students will be ignited enough to think and act on the solution of various issues prevail in the human life to make this world better than ever. PO 6. Programme also helps the students to understand the duty of a responsible citizen

20.Distance education/online education:

The college has one Distance Learning Centre under Krishna Kanta Handiqui State Open University(KKHSOU), Guwahati, offering selected UG and PG courses for the students who cannot afford and continue under regular mode. The centre is also offering D.El.Ed. programme under KKHSOU since 2012 and 12 batches have been certified under this. The college has submitted proposal for SWAYAM NPTEL Local Chapter in the College under the affiliated Gauhati University.

Extended Profile

1.Programme

1.1

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<u>View File</u>

2.Student

2.1 755

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Number of students during the year

File Description	Documents
Data Template	<u>View File</u>

2.2

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<u>View File</u>

2.3

Number of outgoing/final year students during the year

File Description	Documents
Data Template	<u>View File</u>

3.Academic

3.1

Number of full time teachers during the year

File Description	Documents
Data Template	<u>View File</u>

3.2

Number of Sanctioned posts during the year

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Extended Profile			
1.Programme			
1.1		10	
Number of courses offered by the institution acroduring the year	oss all programs		
File Description	Documents		
Data Template		<u>View File</u>	
2.Student			
2.1		755	
Number of students during the year			
File Description	Documents		
Data Template		View File	
2.2		205	
Number of seats earmarked for reserved category State Govt. rule during the year	Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents		
Data Template		View File	
2.3		139	
Number of outgoing/ final year students during the	ne year		
File Description	Documents		
Data Template		View File	
3.Academic			
3.1		20	
Number of full time teachers during the year			
File Description	Documents		
Data Template		View File	

3.2	24

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1	17
Total number of Classrooms and Seminar halls	
4.2	30.56
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	24
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

Number of Sanctioned posts during the year

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Kampur College adheres to the CBCS curriculum from Gauhati University for its graduate programs. Annually, the Principal forms committees to create the Academic Calendar and the class schedule, aligning it with the course credits. This schedule, after department heads' approval, is displayed prominently and published online. Faculty members are responsible for detailed lesson planning and maintaining records of all activities in a workload book. The college maintains a robust examination system, with standardized question papers and thorough evaluation. Departments ensure transparent internal assessments, allowing students to review their scripts and receive feedback for improvement. Additionally, specialized classes are provided for students needing extra support. Regular staff meetings, convened by the Principal, focus on evaluating and documenting the effectiveness of curriculum delivery.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://kampurcollege.ac.in/upload/agar_do c/1713463869.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At Kampur College, the academic departments are actively involved in the continuous evaluation and assessment of students to ensure their holistic development and academic excellence. This process is carried out through a variety of engaging and informative activities designed to enhance learning and understanding in their respective fields. These activities encompass quizzes, which test the students' knowledge and quick thinking; home assignments, which encourage independent research and application of concepts; seminars, where students have the opportunity to present their ideas and engage in thought-provoking discussions; and workshops, which provide practical, hands-on experience in relevant subjects. Each of these components plays a crucial role in the comprehensive education that Kampur College strives to offer its students. Detailed information about these activities, including their objectives, methodologies, and outcomes, is meticulously documented and can be found in the corresponding sections of the supporting documents provided by the college. This approach ensures transparency and allows students and other stakeholders to understand the depth and breadth of the college's educational strategies.

File Description	Documents
Upload relevant supporting documents	<u>View File</u>
Link for Additional information	https://kampurcollege.ac.in/upload/acalend er/Academic%20Calender%20(2022-2023).pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating

B. Any 3 of the above

University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

135

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

107

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Department of Political Science:

Institution integrates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum: In Political Science, a few papers are directly or indirectly linked with aforesaid issues:

- 1. In Understanding political theory, the concept of feminism iscomprehensively discussed. Besides, Understanding political theory, the concepts like democracy, rights, equality, duties, existence of minority and different issues are incorporated therein.
- 2. The paper Constitutional government and democracy in India, the values of Indian constitution i.e. equality, liberty, fraternity etc. are taught elaborately.

Department of Education:

In the syllabus of education subject, one paper name as "Value and Peace Education" (Paper Code: EDU-HC-3036) incorporate the following objectives:

- 1. Understand the concept and meaning of value.
- 2. Become aware about the role of educational institutions in

building a value based society.

3. Understand the meaning and concept of peace and its importance in human life.

Environmental Studies:

In the Gauhati University curriculum, one compulsory paper on "Environmental Science" (Paper Code: ENV-AE-2014) has been incorporated for the students. In this course, the following objectives are incorporate:

- 1. Basic introduction of the environment
- 2. Introduction of ecosystem, types and its mechanism

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/fi	eld
work/internship during the year	

4

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File Description	Documents
Any additional information	<u>View File</u>
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

58

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the	A. All of the above
syllabus and its transaction at the institution	
from the following stakeholders Students	
Teachers Employers Alumni	

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File Description	Documents
URL for stakeholder feedback report	<u>View File</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<u>View File</u>
Any additional information(Upload)	<u>View File</u>

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	https://kampurcollege.ac.in/upload/agar_do c/1713436158.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

500

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

262

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college adopts counseling of newly admitted students through an orientation program at the beginning of the academic session. The students are counseled to make them aware of the courses, mode of internal assessment, external assessment, curricular and cocurricular activities, rules and regulations of the institution as well as facilities available in the college. All this information is published in the college prospectus which is provided to the students before the beginning of the academic session. The learning levels of the students, especially the honors students are assessed on the basis of class tests, and oral interactions. Based on the assessment each department arranges remedial classes for both slow and advanced learners. The students are assessed through sessional examinations, various assignments like home assignments, seminar preparations, presentations, group discussions, project presentations, practical assignments, etc. The teachers provide guidance to students on academic and personal matters. Each department organizes guardian meetings to appraise the parents of the progress made by them and give necessary advice.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<u>View File</u>

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
755	22

File Description	Documents
Any additional information	<u>View File</u>

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

TO MAKE THE TEACHING-LEARNING PROCESS MORE STUDENT-CENTRIC, THE TEACHERS ENCOURAGE THE ACTIVE PARTICIPATION OF STUDENTS IN THE CLASSROOM THROUGH PRESENTATION AND PROJECT WORK IN PARTICIPATIVE LEARNING AND PROBLEM-SOLVING METHODOLOGIES. REGULAR PARTICIPATIVE ACTIVITIES LIKE SEMINAR PRESENTATIONS, FIELD VISITS, AND PROJECT PRESENTATIONS ARE ORGANISED BY VARIOUS DEPARTMENTS IN THE COLLEGE. STUDENTS ARE GIVEN HOME ASSIGNMENTS AND THEY ARE ENCOURAGED TO FIND INFORMATION THROUGH LIBRARY BOOKS, JOURNALS, MAGAZINES, AND THE INTERNET TO ACCESS ADDITIONAL INFORMATION. DIFFERENT STUDENT SUPPORT SYSTEMS ARE AVAILABLE IN THE COLLEGE LIKE THE LIBRARY, COMPUTER LAB, AND READING ROOM. SMART CLASS ROOM ETC. BEYOND THE CLASSROOM, THE COLLEGE GIVES HIGH IMPORTANCE TO THE ALL-AROUND DEVELOPMENT OF THE STUDENTS THROUGH CO-CURRICULAR AND EXTRA-CURRICULAR AND FIELD-BASED ACTIVITIES. AS A PART OF PARTICIPATIVE AND EXPERIENTIAL LEARNING, ALL THE DEPARTMENTS BRING OUT THE ANNUAL ISSUES OF THEIR WALL MAGAZINES WHICH IS A COLLABORATIVE EFFORT OF THE STUDENTS.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

A number of faculty members use ICT-enabled tools for the effective teaching-learning process. There are provisions of regular classes in the digital classroom as scheduled in the daily class routine. In addition to that, teachers use WhatsApp, zoom app, and google classroom for the conduct of classes at their individual level

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File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<u>View File</u>

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

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80

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

293

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college strictly follows the examination system which involves a continuous internal assessment process as prescribed by Gauhati University. To maintain transparency in the internal evaluation mechanism, various initiatives are adopted in the college.

- 1. The college prepares an academic calendar that includes internal assessments conducted centrally by the examination branch (committee). The IQAC plays an important role in this regard.
- 2. The college prepares the routine of sessional examination circulates it in the classrooms and displays it on the college notice board.
- 3. The question papers are set on a pattern similar to the final examination.

- 4. the college adopts student-centric learning through class tests, home assignments, sessional examinations, projects, seminars and practical sessions.
- 5. The evaluated answer scripts are shown to the students for their improvement and motivation. Teachers counsel students based on their performance and later on, remedial classes are arranged for their improvement.
- 6. The marks of the sessional examination are displayed on the departmental notice boards.
- 7. The mark sheets of the internal assessment in a prescribed format are sent to the university for the final declaration of results.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	https://syllabus.gauhati.ac.in/ug/ug-cbcs-
	<u>regulations</u>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has a mechanism for addressing grievances relating to the evaluation of internal assessment performance. The students can approach the hod in case of any grievances relating to errors in total marks. Any such discrepancy if found are rectified at the departmental level. In case the student is not satisfied with the evaluation he/she can apply to the authority for re-evaluation. The college gives special attention to the students who have not appeared in the internal examination due to some medical emergencies or any other issues. The departments hold special examinations for those students after receiving applications of leave from the students.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

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2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution has well-defined learning outcomes. Program and course outcomes offered by the institution are stated and displayed on the websites and communicated to the teachers and students at the beginning of the session. Hard copies of the syllabus and course outcomes are available in the respective departments for ready reference.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution follows the syllabi laid down by the affiliating university for all its subjects. It ensures the completion of the syllabi through a teaching plan that is also provided to the students at the beginning of the academic session. The principal in coordination with the IQAC and heads of the departments monitor the execution of the assigned syllabus and its timely completion. The final outcomes of the courses is evaluated through the performance of the students that is analyzed at the end of each semester examination

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

123

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://kampurcollege.ac.in/upload/igac/1703782794.pdf

RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

- 3.1.2 Number of departments having Research projects funded by government and non government agencies during the year
- 3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

12

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

$\bf 3.2.1$ - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

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3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings during the year

36

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Kampur College organizes various extension activities in the neighbourhood community to sensitize the students to social issues for their holistic development. Our collegemotivates the students to participate in different extension activities initiated by the cells and departments. Different initiatives are intended to develop a campus community partnership by involving the students in the practical issues of their society. The driving force behind these programmes is to develop a mindset in the young generation to extend a helping hand at thehour of need. Multiple issues of social, political and economic significance are discussed and dealt with to create sensitivity among students so that committed and ethnically informed citizenship is created. It also helps the students to gain experimental learning from their community involvement. Keeping all these in view our college organised awareness programmes, plantation programmes, disaster management programmes, human right awareness programmes, health check up camp, survey works, cleanliness drives etc during the year 2022-2023.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 3.3.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.3.2.1 Total number of awards and recognition received for extension activities from

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Government/government recognized bodies during the year

11

File Description	Documents
Any additional information	<u>View File</u>
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

- 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

- 3.3.4 Number of students participating in extension activities at 3.3.3. above during the year
- 3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

5

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

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4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities for teaching and learning process. The numbers of classrooms of the college are adequate as per the classes allotted for the day. Similarly, practical and laboratory rooms are sufficient as per the requirements. The library facilities of the college are also satisfactory as per the student's demand. Regarding other infrastructure of the college it can be mentioned that there is a separate administrative building in the college campus although it is not sufficient enough as per the requirement in this regard. The separate departmental teachers' common room is available for all the departments along with a common teachers' conference room for all faculty members of the college. The ICT based infrastructures like Digital Classroom, Computer centre, Browsing centre etc are also available in the college campus. Some other facilities such as College Canteen, Boys Common Room and Girls' Common Room, Bicycle and Bike stand are also provided by the college authority in the college campus for students' support and welfare.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The facility for games, sports and cultural activities of the college is sufficient as per the requirements of the college. There is a huge playground in front of the college where all the games and sports activities are held in a regular basis. The Indoor Stadium facility on the college premises is also available. Badminton Court and Table Tennis Court are available for the teachers and students community inside the Indoor Stadium. Besides, some outdoor game facilities like Volleyball courts, Basket ball courts, Kabaddi courtsetc are also available for both boys and girls students in the college campus. Similarly, all the facilities required for major and minor games are provided to students by the college authority which has greatly affected the

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sports potentiality of the students massively. Gymnasium and Yoga facilities are provided by the college authority to the students in a collaborative mood with the Kampur Fitness Club and Iswaria Brahmakumari Centre, Kampur.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

-			-
- 1	-	-	6

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File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Kampur College Library has information resources that include more than 17400 nos of books and other reading materials such as Dictionaries, Encyclopaedias, Rachanawali, Novels, Manuscript volumes, Journals, Periodicals and Newspapers, Ph.D Thesis, etc. It is situated in the first-floor area of two-story building comprising the circulation section, stack area, teachers' reading room, separate corners for museum and archive, student's reading room, and digital corner. The library of Kampur College is automated partially by using KOHA (ILMS on Cloud) software since the academic session 2017-18. It helps inthe data entry of books and manages vital library operations such as circulation, cataloging, and OPAC facilities. Further, the library is a member of INFLIBNET where e-books, e-journals, Shodh Sindhu, Shodhgangaetc can be browsed through N-List. The library has its own Wi-Fi facility and the users are greatly benefitted from it.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the	A.	Any	4	or	more	of	the	above
following e-resources e-journals e-								
ShodhSindhu Shodhganga Membership e-								
books Databases Remote access toe-resources								

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.37

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

80

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities of the college are sufficient as per the requirements of the students and other academic and administrative activities of the college. A total 27 no of computers are available in the college for student purposes and another 8 no of computers are used for other administrative-related activities. In

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addition to this, a total 10 no of computers are provided to the different faculty members for their research and other academic purposes. There are some other IT facilities in the college like one computer Lab, One Computer Centre and One Browsing Centre etc. The IT Committee along with the Purchase Committee makes the necessary purchases as per recommendations received from the teaching departments and administrative office of the college. Maintenance of Computers and other electronic equipment are done regularly and non-repairable systems are disposed of. The IT committee maintains a stock register of the IT infrastructures of the college and is also responsible for the timely upgradation of the IT resources as and when necessary. Above 50 MBPS bandwidth of internet connection is available in the college campus from the academic session 2017-18 onwards for different academic, research, and administrative purposes.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	<u>View File</u>
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

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support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

12.69

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance and Utilization of Physical Facilities: The Construction Committee of the college mentors the major construction/renovation works. The Purchasing Committee is also constituted and collects the requirements from different departments, Cells/centres, administrative offices etc and prepares a budget for the coming academic session.

Maintenance and Utilization of Library: Every year Librarian of the Central Library of the college collects the list of required books from the departments through the HOD of the concerned departments. There is a Library Committee which is responsible for making necessary purchases as per recommendations received from the teaching departments of the college.

Maintenance and Utilization of Sports Facilities: The Sports Committee takes the overall responsibility of proper use and maintenance of sports facilities of the college like the Badminton Court, Volleyball Court, TT Court etc. The concerned secretary of KCSU and teacher-in-charge of both Indoor Games and Outdoor Games take the initiative of various sports activities inside as well as outside the college premises in different occasions.

Student Support and Welfare: There are some sub-committees/Centres like the Canteen committee, Anti-Ragging committee, Health Awareness and First Aid Centre, and Stress Management Centre which work for the welfare of the students when needed.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

774

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

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5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	https://kampurcollege.ac.in
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

32

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

141

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

30

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	<u>View File</u>
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

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government examinations) during the year

22

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	<u>View File</u>

5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Kampur College Students Union (KCSU) is consist with 12 secretaries nominated by following Lyngdoh Commission Recommendations for the selection of the Students. After getting selection of the students' union, all the union members actively engaged in all parts of college activities. The students union always follows the instruction of their teachers while observing any occasions, celebrations and special days in the college. The administration involves the student's union in many Cells and committees for their active support such as 1. NCC 2. NSS, 3. Womens' Cell, 4. Students Grievance Redressal Cell, 5. Anti-

Ragging Cell, 6. Canteen Management Cell, 7. Gender Sensitization-Internal Complaints Cell, 8. Health Awareness & First-Aid Cell, 9. Students Welfare Cell, 10. Students Guidance and Counselling Cell 11. Campus Beautification & Cleanliness Cell and 12. Disaster Management Cell 13. Minority Cell 14. ST/SC Cell 15. OBC cell of Kampur College etc. The members of the KCSU organises the College Week, Freshers' Social, Saraswati Puja, Teachers Day, Speech Competition 2022, Celebration of Republic Day, publication of College Magazine etc. with their active support and also supports the Cells in organising different events organised for developing the capacity Building Talents of the students.

File Description	Documents
Paste link for additional information	https://kampurcollege.ac.in/cell.php
Upload any additional information	<u>View File</u>

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association is one of the most important stakeholders of the college. Kampur College has an Alumni Association formed in the year 2012 which is named as Kampur College Alumni Association.

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The association was established with an aim to reunite the passedout students of the college and support in the overall development of the institution. The alumni association of Kampur College is Registered under societies Act XXI of 1860. The association extends its helping hand in executing the plans and policies of the college and follows the bylaw which was prepared to accomplish some set of goals. Two faculty members of the college are the alumni and they are significant members of the association. The Alumni Association works continuously for the well being of the college. They helped in arranging different activities and collaborated in jointly organising different programs in the college. They helped their departments financially to develop and also gifted many items to the college and donated a newly constructed flag hosting alter this year. They also support the college in running different add-on courses. The association also helps in making publicity of different college events at regional, state and national level through print and online media.

File Description	Documents
Paste link for additional information	https://kampurcollege.ac.in/upload/agar_do c/1709545330.pdf
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<u>View File</u>

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision and Mission of Kampur College are set to empower the socio-economically backward section of the entire southern part of Nagaon District of Assam through quality and value based education. Vision and Mission reflect the distinctive characteristics of the institution. The college strives to address the educational, social, cultural and economic needs of the society through innovative actions, plans and policies. The

Governing Body, the Principal and IQAC work together towards designing of institutional quality policy in sync with the Vision and Mission of the college. The principal forms different committees under the convenorship of teachers to implement the designed plans and policies. Administrative and academic affairs such as admission, academic coordination, conductof examinations, research and extension activities, development of infrastructurefacilities, appointment of staff, maintenance of service records, encouraging cultural activities, implementation of healthy practices in the campus and inculcation of the spirit of national integrity and social responsibility, etc. are governed byempowering different committees such as construction committee, purchase committee, library committee, academic committee, examination committee as well as students' union.

File Description	Documents
Paste link for additional information	https://kampurcollege.ac.in/mission&vision _php
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College follows the practice of decentralisation in its true sense, in all the three important pillars of the institution, viz. administration, academics and co-curricular activities. Decentralisation and participative management in administrative affairs is exercised through empowering different committees such as construction committee, purchase committee, library committee, etc. The governing body plays an important role in overall decision making and the body has representatives from different stakeholders, such as principal, teachers, academician, parents, etc. Decentralisation and participative management in academic affairs is done through providing autonomy to academic committee, examination committee, admission committee, etc. These committees look after the academic aspects of the institution such as teaching-learning, examination and evaluation. The co-curricular activities are done with the help of teacher incharges and secretaries from student union.

File Description	Documents
Paste link for additional information	https://kampurcollege.ac.in/cell.php
Upload any additional information	<u>View File</u>

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/perspective plan is effectively deployed

The institutional perspective plan aligns with the vision and mission of the college. It is effectively deployed to bring quality improvements in the areas of Curricular Implementation, Teaching- Learning Processes, Research, Collaboration and Extension Activities, Academic infrastructural facilities, Student Support Activities and Student Progression, Internal Quality Assurance System, Governance, Leadership and Management and Institutional Values and Best Practices. This has been achieved through the following initiatives: 1. Faculty members are encouraged to take part in different professional development programmes such as RC, OC, STC, FDP, Seminars, Workshops, Conferences, etc. 2. Teachers are oriented intuitionally to use ICT tools in teaching. 3. Teachers are trained to use e-learning resources to support student in learning. 4. Teachers are encouraged to use participative teaching methods such as group discussion, departmental seminar, project work, field trip, etc. to ensure active engagement of students in teaching learning process. 5. The slow learners are facilitated with tutorial classes in addition to general classes.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	https://kampurcollege.ac.in/igac_sub.php
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organisational structure of the college consists of the Governing Body, the Principal, IQAC, Committees, Cells, Library, NSS, NCC, Student Union, etc. The Governing Body is the highest

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decision-making body which meets with the Principal to discuss issues relating to finance, infrastructure, faculty recruitment and the matters related to the overall development of college. This is followed by the Principal and is assisted by the Teachersin- Charges of different committees and cells, the staff council, the non-teaching staff and student union. The Internal Quality Assurance Cell (IQAC) plays an important role for monitoring the internal quality of the institution. It works towards realisation of the goals of quality enhancement and sustenance. The teaching and non-teaching staffs are ever learner in their respective fields and discharge their duties with full devotion whenever they are assigned any work. In addition to these, the college has auxiliary bodies such as NCC and NSS. It has also supporting services like language club, guidance and counselling cell, grievance & redressal cell, gender sensitisation & internal complaints cells, Health Awareness & First- Aid Cell.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://kampurcollege.ac.in/ORGANOGRAM.pdf
Upload any additional information	<u>View File</u>

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user interfaces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

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Mutual Fund for Teaching Staff: The teaching staff has a Mutual Fund which was formed in 2011. The teacher members are able to take loan in emergency at a very low interest up to Rs. 2 lakhs.

Availing Leave: Irrespective of the position held, all the members of the college family avail different leaves as per Govt. rule, like Maternity leave, Child Care leave, Paternity leave, Study leave, etc. In addition to these, the members are able to take 12 days of Casual leave along with 3 days of restricted holidays. Duty leaves of maximum 30 days to the teaching staff are provided to attendvarious Orientation, Refresher, Seminar, workshops, TrainingPrograms as per the Government rules. Nonteaching staff is also given duty leave. Emergency Medical Kit: The college provides emergency medical care to its members with basic facilities like bandage, tablets, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

Teacher's Self-Appraisal

The teachers need to furnish a selfevaluation form every year. This provides an insight into one's own assessment of performance.

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A teacher can showcase his/her continuous professional development etc. The IQAC of the Page 44/56 23-12-2022 11:44:26 Annual Quality Assurance Report of KAMPUR COLLEGE college assesses thereport submitted by the faculty/department. The performance appraisal is also used for Career Advancement of the teachers. If there is a scope for improvement on the part of the teacher, they are advised to upgrade themselves. This is crucial for later promotions as per the norms.

Non-Teaching Appraisal: The College follows the performance appraisal procedures as per UGC norms. Feedback from students The college collects feedback from students on the basic aspects like teachinglearning process, curriculum, teachers, etc. and analyses the same and then takes necessary action for further improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits on a regular basis. Mechanism for Internal Audit and External Audit is as follows. Internal Audit: The Governing Body and the principal closely monitor the income and expenditure of the college. Proper procedure for any purchases is adopted. Quotations are called for and prices are compared with the money receipt or vouchers. The Institution has a Purchase Committee for this purpose. Moreover, the authority gets the accounts of the college audited by Chartered Accountant Dipika Agarwal & Associates.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

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6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Kampur College is a govt-aided provincialised college. The salary expenditure of permanent teaching and non-teaching staff is sanctioned by the respective Govt. Department. Other maintenance expenditure including the salary of part-time temporary teaching and non-teaching staff is maintained with the admission fee of the students. The accountability of the optimal use of the funds are audited by internal committe and the Govt. Audit department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC plays an important role in ensuring quality enhancement in administrative as well as academic atmosphere of the college. Below are the two practices that are developed out of IQAC initiatives- 1. The IQAC strives towards developing democratic pattern of administration. The Governing Body and the Principal endeavour to give equal opportunities to all the family members of the college. They identify the best professionals within the staff for a particular aspect so that they can nurture and enrich the same in the fullest manner and hone their skills. 2. The IQAC takes initiatives and encourages the teachers forprofessional

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development in a regular interval. It motivates the teachers to carry out research and publication. It also supports the teachers to take part in RC, OC, FDP, STC, Seminar, Workshop, Conference, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

One of the major concerns of the IQAC to review teaching learning process and methodologies at periodic intervals to ensure quality education of the students. IQAC plays a key role in enhancing the quality of the academic and co-curricular activities of the College in keeping view with its vision and mission. Following are the two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC: 1. Encouraging teachers to use ICT and2. Adopting participatory methodologies in teaching learning process. As a result of the two practices mentioned above, some incremental improvements are observed in the following areas: Attainment of Programme Outcomes, Programme Specific Outcomes and Course Outcomes through Power Point Presentations, Projects, Field Trips, Workshops, etc. in addition to the completion of curriculum through Assignments, Class Tests, Tutorials etc. There has been infrastructure augmentation like purchase of desk benches, ICT equipments, etc. Workshops are organized to familiarize the teaching staff with the various teaching and communication skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

A. All of the above

improvements Collaborative quality initiatives with other institution(s)
Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://kampurcollege.ac.in/agar.php
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has taken different initiatives for promoting and substantiating the notion ofgender equity in the campus. The sex ratio is properly maintained and at present female students areoutnumbering the male in every academic session. Different initiatives are taken from the college end i.e. orientation programme, student's handbook, college website etc.At the very beginning, an orientation programme usually arranged to give a lesson on gender equality. Furthermore, there are some organizational setting i.e. Women Cell, Gender sensitization Cell are constituted to substantiate the values of gender neutrality. The female has substantial representation in the students Union too. Apart from these, there is a common room with all round facilities for girls. Even the College has initiated some practices related with women health hygiene like distribution of sanitary pad and napkin and so on. The college authority is sensitive towardsthe safety and security of every individual including the female students and for the survailance CCTV's are installed everywhere including classroom.

File Description	Documents
Annual gender sensitization action plan	https://kampurcollege.ac.in/upload/agar_do c/1712384559.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://kampurcollege.ac.in/agar doc.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Being a college located in rural area and small in size (only Arts stream), the wastages are relatively less. The solid portion is managed by the municipal authority. Basically the plastic or non perishable items are usually taken away by the workers of Kampur Municipality board. However the biodegradable items of canteen are managed by the college authority for vermicompost unit through a proper scientific manner. At present, a Memorandum of Understanding is signed with the Kampur Municipal Board (Formerly Town Committee, Kampur) to manage different wastages. Even waste processing, recycling and treatment etc. are also going to execute in coming days. Interestingly, being an Arts college, there is little scope for biomedical waste, hazardous chemicals and radioactive wastes. However, the college has taken initiative to scientifically dispose the sanitary napkin for female students in the college premises.

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File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<u>View File</u>
Geo tagged photographs of the facilities	https://kampurcollege.ac.in/agar_doc.php
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of Bicycles/ Battery powered vehicles
- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- 5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

A. Any 4 or all of the above

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3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is the only higher educational institution for the people of 20 km radius in south-west Nagaon district. Undoubtedly,

there is a total reflection of diversity. Students are belonging to major religion i.e. Hindu, Islam, Christianand even non believers too and so on. They have multiple identities like Axomiya Hindu, Bengali Hindu, Tribal Hindu, Non Tribal Hindu, Axomiya Muslim, and Non Axomiya Muslim and so on. Despite such diversity, the college maturely handling the differences under the banner of Kampur College. There are different cells comprised by the college teachers as well as students to maintain social/communal harmony among the students.

Apart from religious diversity, there are caste, language and ethnicity based diversity prevails and but diversity is considered as the greatest strength of Kampur college. Students are from different economic background but no such type of records of discrimination/incidents took place in the history of Kampur College. The college has been organising Bihu festival in every year. A section of students i.e. Karbi, Bodo, Tiwa etc.organise their traditional festivals in regular intervals. The Folk Dance competition during college weekreally promotscultural inclusiveness among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College has taken initiatives to inculcate different values highlighted in our constitution. Apart from code of conduct, the college organsied different activities during the session 2022-23. The College has taken different initiatives to inculcate different values highlighted in our constitution i.e. rights, privileges, duties, fraternity etc. The college usually avoids any form of biasness among the students. The constitutional values like equality, fraternity, justice, social harmony, patriotism etc. have been adequately nourishing by the institution within the classroom or somewhat beyond. The college has conducted different programmes on professional ethics and responsibility i.e. workshops, seminars, lecture by prominent personalities and so on.

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These are quite essential for teachers, students and the supporting stuff of the college. Even in the course curricular, particularly Political Science, Education and even other subjects have provided ample space for adherence of such ethics, notions or values of constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college usually observes the days with national and international importance i.e. Independence Day, Republic Day,

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Human Rights Day, Constitution day, world literacy day, Environment day, Wildlife Day, Earth Day and so on. These the Republic day as well as independence day observed centrally and good numbers of students including teachers celebrate the special occasion. Basically, the departments arrange the programme in assistance from the college authorty. Even the students from neighbouring institutions are also tried to involve in such programmes. To convey the messages, the nature of programmes usually varyfrom one event to another, starting from lecture, debate, extempore speech, essay wroiting it includes some audio visual events are also organised. In the 2022-23 session, as many as 13 programmes having importance for comemorative days are organised. The college also initiated some extension activities like environment day, erth day are also organised in the adopted villages, nurtured schools etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice II

Title: Clean and green Campus

Objectives:

- It tries to promote an eco-friendly environment comprising one and all.
- To enhance plantation in and out of the campus.
- It is an initiation to keep the campus clean and green.

Context:

The college has been continuing this best practice for second consecutive year. Considering its importance, the college focuses

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on systematic plantation in the campus. Even it promotes to enhance the ethos of ecofriendly environment in different capacities. Being a rain shadow area, it is somewhat difficult to sustain as a green campus for all the time.

The Practice:

- The Kampur College is located in a rain shadow area and subsequently weather particularly rainy season is not normal therein.
- It is somewhat difficult in bringing as well as caring the plants. Even monitoring is also difficult for less manpower in the college.

Evidence of Success:

- Despite geospatial complicity, the college has huge number of trees in its surround.
- The whistling duck and other birds find a safe destination in the nearby area.
- The campus remained almost clean all the time.

The Challenges and resource required:

- 1. To overcome the impact of rain shadow area.
- 2. Requires wholistic support to maintain a green campus.

File Description	Documents
Best practices in the Institutional web site	<u>View File</u>
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Making an Inclusive Environment

The social mosaic of Kampur Town and its outskirt depicts a diversified environment. Kampur College covers the students from a radius of twenty kilometre, representating different religion, caste

group, communities etc. It provides a space tocherish the ethosof tolerance, cooperation, universalismand so on.

The College has substantial contribution inprovidingspace for the mamrginalised communities. The background of students depicts that most of the families are poverty ridden, they are from the bottom level of caste hiererchy, the SC, ST and mostly female students usually enrol in Kampur College. The economic as well as academic background ofstudents have a negative impact and subsequently the college tries its level best to provide an adequate environment so that students can face the challenges of real life. The geopolitical space wasquite detrimental, butdifferent initiatives from the college end really contributes in changing the situation.

The institution has provided space to the marginalised communities since its inception. It maintains the reservation policy as per government norms, even the female groups are the thursting area across the communities. Hence, it helps in developing an inclusive environment in an well though out process.

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

PLAN OF ACTION FOR THE ACADEMIC YEAR 2023-24

- 1. Execution of NEP-2020 and provision of multidisciplinary and holistic educational facilities.
- 2. Enhancement of enrolment as per the recommendation of NEP-2020.
- Creation of "Corpus Fund" and the source of revenue mobilisation.
- 4. Updating 'CENTRE FOR INDIGENOUS KNOWLEDGE AND CULTURE' and linking it up with the market forces for self-sustenance.
- 5. Construction of New Academic Building.
- 6. New initiative towards Complete Digitization of the Central Library.